

ACCELERATED SCHOOLS  
LOCAL IMPROVEMENT CONTINUATION GRANT (LIG)  
INFORMATION and APPLICATION FORMAT 2004-2005

**What is a Local Improvement Continuation Grant?**

Local Improvement Continuation Grants (LIGs) are available to support or continue FY04 grant activities until January 2005. They are available on a needs basis for those schools who have plans to continue programs from 2003-04 and require additional funding to accomplish these goals.

Applications must provide information indicating objectives achieved for the FY04 grant, and clearly specify why continued funding is needed to complete goals.

**Application Requirements**

All applications must be **received in our office by May 10, 2004** to be considered.

**Applications received after May 10, 2004 will not be considered.**

Continuation grant funding can be used in a single school or set of schools. A separate application must be completed for each request.

Continuation applications can be obtained at the Department's WEB site,  
<http://www.dese.state.mo.us/divspeced> Click on State/Local Improvement Grant. Send two copies of each application to the attention of:

Kim Bruce  
Supervisor, Effective Practices  
DESE, Division of Special Education  
PO Box 480  
Jefferson City, MO 65101

Any questions should be directed to Kim Bruce at 573-751-2512 or

[Kim.Bruce@dese.mo.gov](mailto:Kim.Bruce@dese.mo.gov).

Districts will be notified of their continuation grant via email by May 18, 2004.

The continuation plan must include all teachers and all students, focus on research-based instructional strategies rather than remediation, be part of the district's overall efforts for improved student achievement in these areas, and support the previous grant activities included in the FY04 application.

Results expected: Increased reading and math achievement for students on the Missouri Assessment Program Communication Arts and Math Assessments; increased reading and math achievement for all students on district assessments; reduced referrals for special education eligibility at grade 4.

**APPLICATION FORMAT – type the following information on separate sheet.**

**Submit the following district information:**

District Name:

County-District Code:

Building Name:

Contact Name:  
Contact Address:  
Contact Voice Phone:  
Contact Fax Number:  
Contact Email Address:  
Summer Address:  
Summer Voice Phone:  
Summer Fax Number:  
Summer Email Address:

This continuation application is for Accelerated Schools improvement in reading/math achievement.

### **A. Need, Purpose, and Expected Results**

1) The narrative establishes the building's need for continued professional development funding and how it will continue to support implementation of the State's Performance Goals for Students with Disabilities

(<http://www.dese.state.mo.us/divspeced/divisionofspeced.html>).

2) The project's purpose states how it previously improved results or performance of students with disabilities, how it affected teachers' knowledge, skills, practices, and beliefs, and how a continuation grant would further support these goals. The application must identify the building(s) that participated in the FY04 grant, the number of teachers and students (general education and special education) that received direct or indirect benefit from grant activities, and projected benefit in these areas resulting from a continuation grant.

3) The proposal must address:

- a) the existing Parent Advisory Committee's (PAC) role as a support to implementation of goals, objectives, and activities.
- b) a logistical plan describing parent IDEA training activities for 04-05 (indicate if the parent-educator team who attended regional IDEA training in FY04 will be the same for the continuation grant).

### **B. Objectives and Evaluation**

1. The proposal presents an evaluation design that addresses the chosen performance goals, objectives, and activities. The evaluation design includes data collection strategies, method(s) of data analysis and reporting that answer the following question:

What is the impact of the new knowledge and skill (staff development) on teachers and students?

2. The design assesses:

- a) Impact on student achievement/results, particularly of students with disabilities;
- b) Impact on teachers' skills, knowledge and practices.

Some examples of data collection and analysis include comparison of student achievement scores; curriculum-based measurement comparisons; increased student attendance, decreased discipline referrals and suspensions; and/or increased participation/placement in general education.

3. The proposal presents a timeline of activities (July 2004-Jan. 2005) that includes measurable benchmarks toward meeting project objectives, how the achievement of those benchmarks will be assessed, and how assessment results will be used to monitor and adjust plans of action.

### **C. Dissemination**

The proposal describes plans and methods for disseminating the products, strategies or results of the project.

### **D. Sustainability**

The proposal describes how the project will be sustained beyond the continuation grant-funding period (e.g., matching funds, local commitments to sustaining implementation, etc.).

### **E. Assurances**

Each district's application must state the district agrees to comply with the following assurances. Signature verifying review of the application and approval of these assurances must be obtained from the Superintendent or designated representative.

1. The District agrees to continue the parent advisory committee to assist the district in the implementation of the local improvement grant. This committee shall include one parent of a child with a disability and one educator that will participate in a 1 ½ day regional training (if applicable). The district will assist this team in offering the training to all parents of children with disabilities who reside in the district. Money from the continuation grant should be used to support all costs associated with parent training.

2. The District agrees to participate in any state-level evaluation needs that are required by the Department of Elementary and Secondary Education for the State Improvement Grant. Efforts will be made to use locally collected evaluation data to satisfy the requirement.

3. The District agrees to provide evaluation data regarding grant activities as requested by the Division of Special Education.

### **F. Budget**

The project's budget is reasonable, cost-effective, and directly supports the planned activities. Funding will be provided for the inclusive period of July 1, 2004 through January 31, 2005. The district must provide a report with the first invoice indicating progress toward continuation grant objectives and description of completed activities. Project funds that are not expended or expended on non-approved activities shall be returned within 90 days following the end of the fiscal period for which they were granted. *Funds will be distributed 50% in October, and the remaining 50% when a*

*final expenditure report is received and approved. This report must be submitted by Jan. 31<sup>st</sup> in order to receive reimbursement. Funds arrive in the state aid payment and are itemized as “Ind W/Dis (IDEA) PROJECT”, with an ending code of D11. District chart of account should reflect funds under Revenue Code 5441, Program Code S2.*

<b>Budget Request</b>	<b>Initial</b>	<b>Approved Budget</b>
Salaries/Substitutes		
Contract Professional		
Services/Trainer Stipends		
Expenses		
Parent Training, Materials, travel expenses		
Equipment	Not permitted.	Not permitted.
Construction	Not permitted.	Not permitted.
Indirect	Not permitted.	Not permitted.
Total Budget (not to exceed \$10,000)		